Tele : 0291- 2510559 (civ)
: 6931 (mil)
e-mail : apsjodhpur1992@gmail.com

Army Public School
Near FOL Depot
Ajmer Road
Jodhpur (Raj) – 342 010

10792/APSJ/Accts(ii)

14 Aug 2024

## CALL FOR QUOTATION

Sir,

1. We would like to procure **General & Art & Craft Stationery Items for both Pre Primary Wing (No 1 & 2 )** as per details given in appendix attached.

2. Total cost (including material, all taxes) to be mentioned should be all inclusive. No additional payment will be made.

3. All quotation documents will be signed by the authorized firm's representative and firm's rubber stamp will be affixed on all the pages of the documents including envelope in which the quotation document will be sealed.

4. "Quotation for requisite items" will clearly be mentioned on top of the envelope.

5. Payment will be made by cheque after verification by the Project Management Group.

6. Photocopy of GST Registration and PAN Card will be attached with the quotation.

7. Firms to mention their full address with telephone number on the envelope.

8. Time Period for supply the requisite items/equipment - Within 25 days on issue of supply order.

9. If the requisite items will not be supplied in the prescribed period thereafter necessary penalty will be levied as under :-

(a) 1% Liquidated Damages will be deducted upto 10 days.

(b ) Thereafter 2% penalty will be levied for every 10 days or part thereof.

10. In view of the above, you are requested to intimate your quotation. Your quotation in a sealed cover addressed to the Principal, Army Public School Jodhpur should reach this office by 1100 **hrs on 24 Aug 2024**. The quotation will be opened at **1115** hrs on **24 Aug 2024**.

Salaam
(Dr (Mrs) Tabassum Khan)
Principal

**To be filled by the Firm before Submission of Quotation**

Name & address of the firm : _____

_____

TIN No (Compulsory) _____

GST No (Compulsory ) : _____

Name of the Firm's owner/Rep _____

Signature of the firm's owner/rep with seal : _____

Telephone & Mobile No : _____

E-mail address of the Firm : _____

Date of Depositing of the Quotation : _____

| Ser No | Name of items | Colour/ Size | Make & Model | A/U | Total Qty | Rate (Rs) | Amount (Rs) |
|---|---|---|---|---|---|---|---|
| 46 | Punching Machine (Leaf) Big | - | - | Nos | 2 | | |
| 47 | Apron | - | - | Nos | 1 | | |
| 48 | Board Pin | - | - | Pkt | 21 | | |
| 49 | Wrapping Paper (Any Colour) | | | Nos | 15 | | |
| 50 | Catridge for Canon Printer | Black | 12A | Nos | 2 | | |
| 51 | Catridge forHP Laserjet P1007 Printer | Black | 88A | Nos | 2 | | |
| 52 | Cartridge for HP Deskjet 3635 Printer | Black & Colour | 680 | Nos | 2 | | |
| 53 | Refilling of Cartridge | Black | 12A & 88A | Nos | 4 | | |
| 54 | Paper Pin | 26 mm | Zebra Pins | Pkt | 32 | | |
| 55 | U Clip | Big | - | Pkt | 39 | | |
| 56 | U Clip | Small | - | Pkt | 26 | | |
| 57 | Binder Clips (Big) | 32 mm | - | Pkt | 7 | | |
| 58 | Binder Clips (Small) | 25 mm | - | Pkt | 22 | | |
| 59 | Teg | Big | - | Bundle | 5 | | |
| 60 | Teg | Small | - | Bundle | 12 | | |
| 61 | Pencil | - | Apsara | Pkt | 21 | | |
| 62 | Eraser | - | Apsara | Pkt | 21 | | |
| 63 | Sharpner | - | Apsara | Pkt | 13 | | |
| 64 | CD (R) | - | - | Nos | 20 | | |
| 65 | Scale (Iron Made) | 1 ft | - | Nos | 13 | | |
| 66 | Note Stick | Yellow | - | Pkt | 26 | | |
| 67 | Page Marking Flag | 1" | - | Pkt | 22 | | |
| 68 | Register | 100 Pages | - | Nos | 10 | | |
| 69 | Register | 200 Pages | - | Nos | 53 | | |
| 70 | Fevi Stick | 10 g | Kores | Nos | 57 | | |
| 71 | Calculator | Black | Casio MJ-12D | Nos | 2 | | |
| 72 | Scissors | Med Size | - | Nos | 19 | | |
| 73 | Scissors | Small | - | Nos | 2 | | |
| 74 | Highlighter | Yellow | Faber-Castell | Nos | 34 | | |
| 75 | Chisel Marker | | Pkts of 10 | Pkts | 16 | | |
| 76 | Double sided tape | White | - | Roll | 122 | | |
| 77 | Ivory sheet | Green | - | Nos | 210 | | |
| 78 | Ivory sheet | Yellow | - | Nos | 210 | | |
| 79 | Ivory sheet | Blue | - | Nos | 210 | | |
| 80 | Ivory sheet | Red | - | Nos | 210 | | |
| 81 | Ivory sheet | Pink | - | Nos | 210 | | |
| 82 | Ivory sheet | White | - | Nos | 140 | | |
| 83 | Glitter Paper | A4 | - | Pkt | 65 | | |
| 84 | ColouredPaper (Pack of 10 Multicolour) | A4 | - | Pkt | 62 | | |
| 85 | Balloons (Big) | Red | - | Pkt | 15 | | |
| 86 | Balloons (Big) | Green | - | Pkt | 15 | | |
| 87 | Balloons (Big) | White | - | Pkt | 15 | | |
| 88 | Balloons (Big) | Orange | - | Pkt | 15 | | |
| 89 | Balloons (Big) | Blue | - | Pkt | 15 | | |
| 90 | Balloons (Big) | Yellow | - | Pkt | 15 | | |

| Ser No | Name of items | Colour/ Size | Make & Model | A/U | Total Qty | Rate (Rs) | Amount (Rs) |
|---|---|---|---|---|---|---|---|
| 91 | Marker Permanent (Thick) | Black | Luxar | Nos | 38 | | |
| 92 | Satin Ribbon (red) | 1/2" | - | Roll | 56 | | |
| 93 | Satin Ribbon (tri colour) | 1" | - | Roll | 32 | | |
| 94 | Satin Ribbon (yellow) | 1/2" | | Roll | 13 | | |
| 95 | Balloons | Big | - | Pkt | 27 | | |
| 96 | Balloons | Small | - | Pkt | 38 | | |
| 97 | Thumb Pin | Small | - | Pkt | 26 | | |
| 98 | Fabric Colour | Fabric | Camline | Pkt | 32 | | |
| 99 | Poster Colour | Poster | Camline | Pkt | 65 | | |
| 100 | Hand Made Sheet | Brown | - | Nos | 37 | | |
| 101 | Hand Made Sheet | Green | - | Nos | 48 | | |
| 102 | Hand Made Sheet | Yellow | - | Nos | 38 | | |
| 103 | Ice Cream Sticks | - | - | Pkt | 15 | | |
| 104 | Cotton | White | - | Roll | 20 | | |
| 105 | Paper Cutter | Small | Omega | Nos | 15 | | |
| 106 | Paper Cutter | Big | Omega | Nos | 23 | | |
| 107 | Paper Cutter Blade | Small | - | Nos | 17 | | |
| 108 | Paper Cutter Blade | Big | - | Nos | 3 | | |
| 109 | White Board Marker | Black | Faber-Castell | Nos | 47 | | |
| 110 | Black Board Marker (Temp) | Black | | Nos | 36 | | |
| 111 | Marker (Permanent) Thin | Black | Luxar | Nos | 34 | | |
| 112 | Duster | - | - | Nos | 23 | | |
| 113 | Chalk (white) | - | Colourfill | Box | 55 | | |
| 114 | Chalk (colourful) | - | White | Box | 40 | | |
| 115 | Yarn Roll for Binding | 100 mtrs | Plastic Made | Roll | 2 | | |
| 116 | Ink for Inkjet Printer (EPSON 365) | 1 set of 4 bottles | Casio | Set | 4 | | |
| 117 | Scrapbook | - | - | Nos | 38 | | |
| 118 | Talc Sheet | - | 50 Mtr | Roll | 4 | | |
| 119 | Note Pad | - | - | Nos | 1 | | |
| 120 | Register Cover (White) | - | - | Roll | 4 | | |
| 121 | Florocil Paper (05 Colour Combination) | 05 Colour | | Nos | 190 | | |
| 122 | Stapler for soft board/wood | | | Nos | 2 | | |
| 123 | Stapler Pin 23/8 for soft board/wood | | | Pkt | 25 | | |
| **Grand Total** | | | | | | | |

**Appx**

## ART & CRAFT AND GENERAL STATIONERY DEMAND FOR THE ACADEMIC YEAR : PRE PRIMARY WING-I AND II, OF ARMY PUBLIC SCHOOL, JODHPUR

| Ser No | Name of items | Colour/ Size | Make & Model | A/U | Total Qty | Rate (Rs) | Amount (Rs) |
|---|---|---|---|---|---|---|---|
| 1 | Ball Pen | Blue | Cello | Nos | 19 | | |
| 2 | Ball Pen | Red | Cello | Nos | 16 | | |
| 3 | Gel Pen | Blue | Reynold | Nos | 42 | | |
| 4 | Gel Pen | Red | Reynold | Nos | 69 | | |
| 5 | Gel Pen | Green | Reynold | Nos | 12 | | |
| 6 | Cello Tape | 1/2" | - | Roll | 95 | | |
| 7 | Cello Tape | 1" | - | Roll | 66 | | |
| 8 | Cello Tape | 2" | - | Roll | 18 | | |
| 9 | Cello Tape | 1" | Red | Roll | 5 | | |
| 10 | Cello Tape | 1" | Blue | Roll | 5 | | |
| 11 | Cello Tape | 1" | Green | Roll | 5 | | |
| 12 | Cello Tape | 1" | Black | Roll | 5 | | |
| 13 | Cello Tape | 1" | White | Roll | 5 | | |
| 14 | Cello Tape | 1" | Yellow | Roll | 5 | | |
| 15 | Chart Paper | Big | Red | sheets | 59 | | |
| 16 | Chart Paper | Big | White | sheets | 219 | | |
| 17 | Chart Paper | Big | Black | sheets | 167 | | |
| 18 | Chart Paper | Big | Pink | sheets | 95 | | |
| 19 | Chart Paper | Big | Blue | sheets | 95 | | |
| 20 | Chart Paper | Big | Yellow | sheets | 97 | | |
| 21 | Chart Paper | Big | Green | sheets | 52 | | |
| 22 | Colour Paper | Big | Green | sheets | 59 | | |
| 23 | Colour Paper | Big | Orange | sheets | 59 | | |
| 24 | Colour Paper | Big | Brown | sheets | 32 | | |
| 25 | Stapler | Big | Kangro-HP- | Nos | 2 | | |
| 26 | Stapler | Small | Kangro-10 | Nos | 13 | | |
| 27 | Stapler Pin | 24/6-1M | Kangaro | Pkt | 73 | | |
| 28 | Stapler Pin | 10-1M | Kangro | Pkt | 153 | | |
| 29 | Fevicol | 100 ML | Fevicol | Bottle | 19 | | |
| 30 | Fevicol | 20 g | Fevicol | Bottle | 66 | | |
| 31 | Fevicol | 500 g | Fevicol | Bottle | 25 | | |
| 32 | File Cover (Printed) | Pink | - | Nos | 100 | | |
| 33 | File Cover (Printed) | White | - | Nos | 150 | | |
| 34 | File Cover (Printed) | Orange | - | Nos | 75 | | |
| 35 | File Cover Normal | | | Nos | 50 | | |
| 36 | Hot Glue Gum Stick | - | - | Nos | 38 | | |
| 37 | Uniball Pen | Blue | - | Nos | 15 | | |
| 38 | Index File | Big | Omex | Nos | 5 | | |
| 39 | Paper | A4 | JK | Rim | 75 | | |
| 40 | FS Legal Paper | FS | JK | Ream | 5 | | |
| 41 | Photopaper | A4 | VSM Delux | Pad | 11 | | |
| 42 | Sketch Pen | - | - | Pkt | 25 | | |
| 43 | Whitener | - | - | Nos | 6 | | |
| 44 | Punching Machine | - | - | Nos | 2 | | |
| 45 | Punching Machine (Flower) Big | - | - | Nos | 2 | | |