Tele : 0291- 2510559 (civ)
6931 (mil)
e-mail : apsjodhpur1992@gmail.com

Army Public School
Near FOL Depot
Ajmer Road
Jodhpur (Raj) – 342 010

10792/APSJ/Accts(i)

14 Oct 2024

_____
_____
_____

CALL FOR QUOTATION

Sir,

1. We would like to purchase MS Teams Lincence for online classes for which quotation is to be invited as follows:-

Ser No	Nomenclature	Qty	Total Cost of Whole Project	Remarks
(a)	A3 O 365 Office 365 A3 w/rights to Office Professional Plus 365 A3 for faculty + Office 365 A3 w/rights to Office PP StuBnft for Students (40 students benefit licences with one faculty licence)	150		
	Total			
	GST			
	Grand Total			

2. Total cost (including material, all taxes) to be mentioned should be all inclusive. No additional payment will be made.

3. All quotation documents will be signed by the authorized firm's representative and firm's rubber stamp will be affixed on all the pages of the documents including envelope in which the quotation document will be sealed.

4. "Quotation for requisite items/project" will clearly be mentioned on top of the envelope.

5. Payment will be made by cheque after verification by the Project Management Group.

6. Photocopy of GST Registration and PAN Card will be attached with the quotation.

7. Firms to mention their full address with telephone number on the envelope.

8. An agreement on appropriate cost non judicial stamp paper will be done between the Institute and the final bidder defining terms & conditions of the supply and installation of UPS including payment conditions, warranty, penalty to be levied in case delay in supply. The stamp paper will be procured by the final bidder and the agreement will be completed before supply of items.

9. In view of the above, you are requested to intimate your quotation. Your quotation in a sealed cover addressed to the Principal, Army Public School Jodhpur should reach this office by ***21 Oct 2024 (1300 hrs)***. The quotation will be opened at **1115** hrs on **21 Oct 2024**.

(Dr (Mrs) Tabassum Khan)
Principal

To be filled by the Firm before Submission of Quotation

Name & address of the firm : _____
_____

TIN No (Compulsory) : _____

GST No (Compulsory) : _____

Name of the Firm's owner/Rep : _____

Signature of the firm's owner/rep with seal : _____

Telephone & Mobile No : _____

E-mail address of the Firm : _____

Date of Depositing of the Quotation : _____