Army Public School
Near FOL Depot
Ajmer Road
Jodhpur (Raj) – 342 010

Tele : 0291- 2510559 (civ)
: 6931 (mil)
e-mail : apsjodhpur1992@gmail.com

10792/APSJ/Accts(i)

Jul 2024

CALL FOR QUOTATION

Sir,

1. We would like to procure **General stationery items** for our school. The details of the same is enclosed as per appendix 'A' attached.

2. Total cost (including Items, all taxes) to be mentioned should be all inclusive. No additional payment will be made.

3. 5% of the total cost will be retained in the form of joint FD as security deposit by the final bidder and same will be returned on supply of the requisite stationery items.

4. All quotation documents will be signed by the authorized firm's representative and firm's rubber stamp will be affixed on all the pages of the documents including envelope in which the quotation document will be sealed.

5. "Quotation for requisite items" will clearly be mentioned on top of the envelope.

6. Payment will be made by cheque after verification by the Project Management Group.

7. Photocopy of GST Registration and PAN Card will be attached with the quotation.

8. Firms to mention their full address with telephone number on the envelope.

9. In view of the above, you are requested to intimate your quotation. Your quotation in a sealed cover addressed to the Principal, Army Public School Jodhpur should reach this office by **16 Jul 2024 *(1115hrs)***.

ARMY PUBLIC SCHOOL JODHPUR

(Dr (Mrs) Tabassum Khan)
Principal

DETAILS OF STATIONARY DEMAND FOR ACADEMIC SESSION 2024-25

Ser No	Nomenclature	A/U	Total Reqmt	Apporox Cost	Total Cost
1	Photostat Paper A-4 Size 70 gsm JK/Reflection	Ream	850		
2	Photostat paper A4 size coloured paper 75 gsm JK/Reflection	Ream	30		
3	Photostat paper A4 size coloured paper 100 gsm JK/Reflection for printing of transfer certificate	Pkts	10		
4	Photostat paper A-3 size JK 70 gsm JK/Reflection	Ream	3		
5	Rubber Band Big Size	Kg	9		
6	Pen Uniboll/V-5 Blue for Principal/VP/Adm Offr	Nos	40		
7	Pen Uniboll/V-5 Red for HM	Nos	10		
8	Ball Pens (Blue & Red) each	Nos	160		
9	Permanent Marker (Blue/Black/Red) - Small	Nos	28		
10	Permanent Marker (Blue/Black/Red) - Big	Nos	19		
11	Fevi Sticks small 8 gm	Nos	90		
12	Gel Pen for Exam Cell	Nos	10		
13	Fevi Quick	Box	1		
14	Paper Pin	Pkts	8		
15	Cello Tape 3" 32 mtrs	Nos	4		
16	Cello Tape 1 1/2" 55 mtrs	Nos	10		
17	Cello Tape 2" 32 mtrs	Nos	12		
18	Cello Tape 1" 32 mtrs	Nos	42		
19	Cello Tape 1/2" 32 mtrs	Nos	24		
20	Cello Tape coloured 1/2"	Nos	10		
21	Cello Tape coloured 1"	Nos	5		
22	Brown Packing Tape 2" 32 mtrs	Nos	24		
23	Calculator with recheking	Nos	4		
24	Stick Flag	Pkts	30		
25	Writing Pad Stick Big	Nos	5		
26	Envelope 41/2"x10 Printed With School Logo	Nos	400		
27	U Clips (Paper clip)	Pkts	5		
28	Binder clip 25 mm	Pkts	10		
29	Binder clip Big 50 mm	Pkts	10		
30	Gum Bottle Big	Nos	1		
31	Fevicol tube	Nos	20		
32	Fevicol Bottle (Big)	Nos	6		
33	Pencil Natraj	Pkts	23		
34	Pencil Natraj (Small)	Pkts	10		
35	Stapler Big Kangaro HP-45	Nos	5		
36	Stapler Pin for Kangaro HP-45	Box	30		
37	Stapler Small Kangaro - 10	Nos	31		
38	Stapler Pin Kangaro - 10	Box	51		

ARMY PUBLIC SCHOOL, JODHPUR

प्राचार्य / PRINCIPAL
आर्मी पब्लिक स्कूल
Army Public School
जोधपुर / Jodhpur

39	Sketch pen set	Pkts	5		
40	Paper Cutter Natraj Big	Nos	21		
41	Map all kinds	Pads	200		
42	Graphs	Pads	150		
43	Graphs 20 cm (Set of 100 sheets)	Set	2		
44	Scissor	Nos	14		
45	Spunj Pad	Nos	16		
46	Thread Roll	Roll	22		
47	Plastic thread roll	Roll	10		
48	Scale Big 30 cm	Nos	3		
49	Scale Big 50 cm	Nos	2		
50	Drawing Sheet Mix Colour for notice boards	Nos	1500		
51	A4 size drawing sheet for evaluation Cl III-V	Nos	2300		
52	Thumb Pin (Small)	Box	27		
53	Thumb Pin (Big)	Box	6		
54	Register 96 pages	Nos	40		
55	Register 192 pages	Nos	50		
56	Sutali	Kg	1		
57	Tag small	Bndl	20		
58	Tag long	Bndl	2		
59	Big File Folder	Nos	13		
60	White Board Marker (All colour)	Nos	54		
61	White Board Duster	Nos	20		
62	White Board Marker Ink Camlin Black	Nos	22		
63	White Board Marker Ink Camlin Red	Nos	7		
64	White Board Marker Ink Camlin Green	Nos	5		
65	White Board Marker Ink camlin Blue	Nos	2		
66	Double side adhesive tape large	Nos	7		
67	Plain file covers for using during sports events	Nos	200		
68	Stamp Pad Big Camlin	Nos	7		
69	Glousing Paper Rim	Pkts	7		
70	Punching Machine Big DP 800 Kangaroo	Nos	1		
71	Florescent Sheets (Green & Orange)	Nos	40		
72	HP Cartridge 12A Original	Nos	2		
73	Highlighter Yellow	Nos	12		
74	Drawing Pin	Pkts	10		
75	Alpins	Pkt	20		
76	Erasor	Nos	20		
77	Sharpner	Nos	5		
78	Writing Pad	Nos	10		
79	Whitener (Correction Fluid)	Nos	5		
80	File cover printed	Nos	530		
81	Poker	Nos	5		
82	Cello Tape 24 MM	Nos	5		
83	Cello Tape 12 MM	Nos	5		
84	Sketch pen Red	Pkt	1		
85	Barcode Stickers 1000 Lables	Pkt	4		
86	Punching Machine (Single Punch)	Nos	1		
87	Punching Machine (Double Punch)	Nos	1		
88	Pen Stand	Nos	1		
89	Talc Sheet (In meters)	Mtr	50		
	Grand Total				

ARMY PUBLIC SCHOOL, JODHPUR

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