Tele : 0291- 2510559 (civ)
: 6931 (mil)
e-mail : apsjodhpur1992@gmail.com

Army Public School
Near FOL Depot
Ajmer Road
Jodhpur (Raj) – 342 010

10792/APSJ/Accts(ii)

02 Aug 2024

CALL FOR QUOTATION

Sir,

1. We would like to procure Digital Multifunctional Printer Machine for Exam Cell of this School. The details of the same are given as under :-

Sr. No.	Nomenclature	Brand	Qty.	Price Per Machine	Total
(a)	Digital Multifunctional Printer Machine with Network & USB Printing, Colour Scanning, Duplex Scanning, Duplex Printing, Photocopy, 02 Tray, 01 Bypass Tray, SPDF, Print/Copy/Scan. **Techincal Specs:** CPU - 1.6 GHz Quad Core or above, RAM - 8 GB or Above, SSD Storage - 256 GB or Above, Printing Capacity - 65ppm or above (single sided or duplex printing), PDL - PS & PCL, RADF Capacity - Min. 300 Sheets, Scan Speed - 140 opm simplex & 280 opm duplex (or higher range), NFC - Included, Scan to PPTx - Available, Edit Document (delete page and extract storage page saved in MFP's storage as PDF), Copies (1-9999), Image Repeat - Yes, Optional Anti Virus - Yes, Paper Tray Capacity - 150 or above, Booklet Making & Tri Folding Features, Card Shot for ID card copying, ADF, Paper feed cabinet for different paper sizes, Print directly from external devices, Bluetooth Connectivity, Dual Scan Document Feeder with automatic duplex	Make – Konika/ Minolta/Canon/Xerox/HP/ Equivalent	1		
	TOTAL				
	GST				
	Grand Total				

2. 5% of the total cost will be retained in the form of Joint FD/Bank Guarantee as security deposit by the final bidder and the same will be refunded on completion of one year/warranty period.

3. Firm to ensure branded/standard machine to be supplied.

4. Total cost (including all taxes) to be mentioned should be all inclusive. No additional payment will be made.

5. All quotation documents will be signed by the authorized firm's representative and firm's rubber stamp will be affixed on all the pages of the documents including envelope in which the quotation document will be sealed.

6. "Quotation for requisite "Machine " will clearly be mentioned on top of the envelope.

7. Payment will be made by cheque after verification by the Project Management Group.

8. Photocopy of GST Registration and PAN Card will be attached with the quotation.

9. Firms to mention their full address with telephone number on the envelope.

10. Time Period for supply of requisite machine - Within 15 days on issue of supply order.

11. If the **requisite machine** will not be **supplied** in the prescribed period ie 15 days, then firm has to apply in writing with valid reasons for extension of supply period which will be accorded by the chairman for 5 days only, thereafter necessary penalty will be levied as under :-

(a) 1% Liquidated Damages will be deducted upto 10 days.

(b) Thereafter 2% penalty will be levied for every 10 days or part thereof.

12. **Pre-Bid Meeting/Interaction**. A pre bid meeting/interaction will be held for all interested vendors on 09 Aug **2024** at 1100 hr at Army Public School, Jodhpur. Pre Bid meeting attendance is **compulsory** for all participating bidders for the said quotation.

13. In view of the above, you are requested to intimate your quotation. Your quotation in a sealed cover addressed to the Principal, Army Public School Jodhpur should reach this office by 1100 hrs on **13 Aug 2024**. The quotation will be opened at **1115** hrs on **13 Aug 2024**.

(Dr (Mrs) Tabassum Khan)
Principal

To be filled by the Firm before Submission of Quotation

Name & address of the firm : _____

_____

TIN No (Compulsory) : _____

GST No (Compulsory) : _____

Name of the Firm's owner/Rep : _____

Signature of the firm's owner/rep with seal : _____

Telephone & Mobile No : _____

E-mail address of the Firm : _____

Date of Depositing of the Quotation : _____