ARMY PUBLIC SCHOOL
NEAR FOL DEPOT, AJMER ROAD, JODHPUR

CALL FOR TENDER

Sealed tender is hereby invited from the registered firms for printing and supply of School Magazine (**approx 3880 copies**) for academic session 2024-25 as per details mentioned in the tender document. Tender document is available for issue in the school office on all working days with effect from **28 Jan 2025 to 17 Feb 2025 (0900-1030 hrs)** on cash payment of **Rs 500/-** only. The tender document is also available on the school web site apsjodhpur.com. The document duly filled in all respect alongwith DD of **Rs 500/-** in favour of Principal, APS Jodhpur (if downloaded from website) to be delivered in the School Quotation Box placed at Main Gate in a sealed envelope addressed to the Principal, Army Public School Jodhpur latest by **17 Feb 2025** (1100 hrs). A pre-bid meeting will be held for all interested vendors at **1100 hrs on 03 Feb 2025** at Army Public School Jodhpur. Tender will be opened on **18 Feb 2025 (1115 hrs).** For any query, contact 0291-2510559 or 9414005442.

Principal
Army Public School Jodhpur

प्राचार्य / PRINCIPAL
आर्मी पब्लिक स्कूल
Army Public Schoo
जोधपुर / Jodhpur

TENDER DOCUMENTS

ARMY PUBLIC SCHOOL JODHPUR

PRINTING & SUPPLY OF SCHOOL MAGAZINE 'GLIMPSE' – 2024-25

(Price Rs 500/-)

1. Rate for printing & supply of each copy (inclusive of all taxes) of following : Rs _____ per copy

2. **Specification of the Magazine**.

(a)	Total pages	- 160 pages (80 leaves) (excluding cover pages 02 leaves (04 pages)), out of which 94 pages (47 leaves) will be multi colour printed with photographs
(b)	Quality of paper	- 130 gm (Chinar)
(c)	Size of the magazine	- 8 ½" x 11"
(d)	Cover pages	- 300 gm (Chinar) with both side mat laminated & multi colour printed
(e)	Quantity required	- Approx 3880 copies

3.	Time period	- Within twenty days on finalisation of Draft Magazine by the School Authorities
4.	Payment	- On supply & verification of the Magazines
5.	Last date of submission of tender	- **1100 hrs**, **18 Feb 2025**
6.	Date of opening of tenders	- **18 Feb 2024** (**1115 hrs**). If the tender will not be opened on the same day due to any exigencies, the same will be intimated to the firms telephonically.
7.	Earnest Money	- A joint FD/Bank Guarantee equivalent to 5% of the total tender cost for a period of three months to be deposited by the final bidder at the time of issue of supply order

8. The magazines will be supplied within the prescribed time failing which necessary penalty to be decided by the School Management will be levied.

9. The cost to be mentioned should be all inclusive i.e. printing, supply, transportation etc complete. No additional payment will be made.

10. TDS on total cost will be deducted as per Govt policy.

11. **Firms will attach samples of the papers to be used for cover page and internal pages failing which tender document will be rejected**.

12. Tender document will be signed by the authorised firm's representative and with firm's rubber stamp will be affixed on all the pages of the tender documents including envelope in which the tender document will be sealed.

13. Photocopy of GST Registration and PAN Card will be attached with the tender document.

14. "Tender for Printing of School Magazine 2024-25" will clearly be mentioned on top of the envelope.

Firm's representative's signature with seal

15. Firms to mention their full address with telephone number and affix firm's seal on the envelope.

16. **Pre-Bid Meeting**. A pre bid meeting will be held for all interested vendors on **03 Feb 2025** at 1100 hrs at Army Public School, Jodhpur. Pre Bid meeting attendance is **compulsory** for all participating bidders for the said tender.

ARMY PUBLIC SCHOOL, JODHPUR आर्मी पब्लिक स्कूल, जोधपुर

(Dr (Mrs) Tabassum Khan)
Principal
Army Public School Jodhpur

To be filled by the Firm before Delivery

1. Name of the Firm : _____
2. Firm Owner's Name : _____
3. Address of the Firm : _____
   _____
   _____
4. Contact Number : _____
5. Email Id : _____
6. PAN Card Number (attach Photocopy) : _____
7. GST Number (attach Photocopy) : _____
8. Service Tax Number (attach photocopy) : _____
9. Detail Increase (attach statement) : _____
10. Any previous project with school (Give name of project/work done) : _____
11. Date of Depositing Tender Document : _____

(Signature of Firm's Representative with Seal)